



# AIRI 2019

ANNUAL MEETING ♦ SEP 15-18

Washington Court Hotel, Washington, DC

# Annual Meeting Registration Form

www.airi.org AIRI Fed ID: 52-1624453

FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_ DESIGNATION \_\_\_\_\_

INSTITUTE/AFFILIATION \_\_\_\_\_

TITLE \_\_\_\_\_

EMAIL \_\_\_\_\_

PHONE \_\_\_\_\_ IS THIS YOUR FIRST AIRI MEETING? \_\_\_\_ YES \_\_\_\_ NO

DIETARY RESTRICTIONS \_\_\_\_\_

\_\_\_\_ Yes, I would like to participate in Tuesday's Capitol Hill visits. \_\_\_\_\_ No, I do not want to participate in the hill visits.

\_\_\_\_ Yes, I would like to participate in Tuesday's Capitol Hill visits, but not lead my group. \_\_\_\_\_ I would like to know more.

① MEMBER REGISTRANT: \$695 / \$795\* CHECK # \_\_\_\_\_

② NON-MEMBER INSTITUTE REGISTRANT: \$795 / \$895\* (pre-approval required) TOTAL \$ \_\_\_\_\_

③ INVITED GUEST REGISTRANT: \$495 / \$595\* (pre-approval required)

④ SPOUSE REGISTRANT: \$295 / \$395\* NAME \_\_\_\_\_

⑤ ADDITIONAL EVENING EVENT TICKET: \$195 / \$250\* NAME \_\_\_\_\_

**\*LATE REGISTRATION RATES TAKE EFFECT AUGUST 1, 2019.**

## Registration Criteria

Only individuals from a member institution whose membership is paid for the current year may attend the annual meeting.

Non-member institutions whose intention is to become an AIRI Member (regular or provisional), may request to attend one annual meeting prior to joining AIRI by providing that they are eligible to become a member and then must be registered at the non-member institution rate. Please see *Membership Criteria* online at [www.airi.org](http://www.airi.org). You must be pre-approved to register with this option.

Non-member organizations or individuals may attend the annual meeting as a registered sponsor or exhibitor of the meeting at vendor registration rates and must register by completing the Vendor Registration form available online at [www.airi.org](http://www.airi.org).

## Refund Policy

We will gladly issue you a refund if we receive your request for a refund on or before August 15, 2019; unfortunately we cannot honor refunds after this date. A \$50 processing charge will apply. Does not apply to exhibit/sponsorship cancellations. Visit us online for exhibit/sponsorship refund policy. For questions regarding the annual meeting (including exhibits and sponsorship), contact David Issing at AIRI Management Office at [hq@airi.org](mailto:hq@airi.org) or (410) 751-8900.

## Mail Registration to:

Full payment (AIRI ONLY accepts check payments with this form) must accompany your registration (payable to the Association of Independent Research Institutes) to: **AIRI, DAI Management, Inc., P.O. Box 844, Westminster, MD 21158**. Once you are registered you will receive a confirmation via email. If you wish to pay by credit card, you will need to register online. Please note there is a 3% convenience fee applied to all online transactions.